ATTENTION PLEASE

- In accordance with TMC Board Policy, all personal phones without a silent feature must be turned off during business sessions.

- If you must use your phone —please leave the room!

ATTENTION PLEASE

- This is an open meeting of the Technology & Maintenance Council, held in accordance with ATA Antitrust Guidelines which are listed in your meeting packet.

- Audio or video recordings are not permitted at this session. However, photography is permissible.

- The opinions expressed in this meeting are those of the individual and not necessarily the opinion of his/her company nor of TMC unless stated otherwise.

ANTITRUST/PATENT DISCLOSURE

- To minimize the possibility of antitrust problems, the guidelines detailed in your registration packet should be followed at all TMC meetings, task force and study group sessions.

- All participants in any group involved in the development of standards or recommended practices shall disclose, as stated in the antitrust/patent disclosure guidelines in your registration packet, all patents or patent applications that are owned, controlled or licensed by the Participant or Participant's employer when the Participant reasonably believes such patent or patent application may become material to the standard or RP development process.

Task Force Agenda: Parts Room Design Standardization

- **Original request 2022FM** - create an RP for Parts Room set up.
  - Context – no current guidelines.
  - Scope – Fleets only (non-retail inventory / different goals).
- **Updated request 2023AM** – revise an existing RP:
  - S530 – Parts Purchasing process (RFQ, etc.)
  - S531 – Part Inventory Management
    - S531 - Scope is to help fleet management better manage parts inventory to maximize utilization and part ROI.
- **Request revision to:** RP531 Parts Inventory Management
  - Include parts room setup options for inventory purposes.
 - Scope: Fleets only (non-retail inventory)

Task Force Agenda

- **What would this RP revision look like?**

- **Scope**
  - Fleets (not retail or service providers since they will have different goals for inventory, etc.)
- **Purpose**
  - To provide guidance to fleets and to assist in consistency within each fleet's shop locations.
- **Content** (next slide)

Task Force Agenda

- **Inventory Best Practices (ideas to garner responses)**
  - Define bin locations by row, column, and shelf.
  - Organize inventoried parts in VMRS & numerical part order.
  - Determine appropriate count interval
  - Use of Min/Max
  - Parts room cleanliness and lighting
  - Unused / unusable inventory
  - Closed vs Open parts room
  - Warranty parts
  - Goal setting for inventory variance.

Task Force Agenda

- **Inventory Best Practices (ideas to garner responses)**
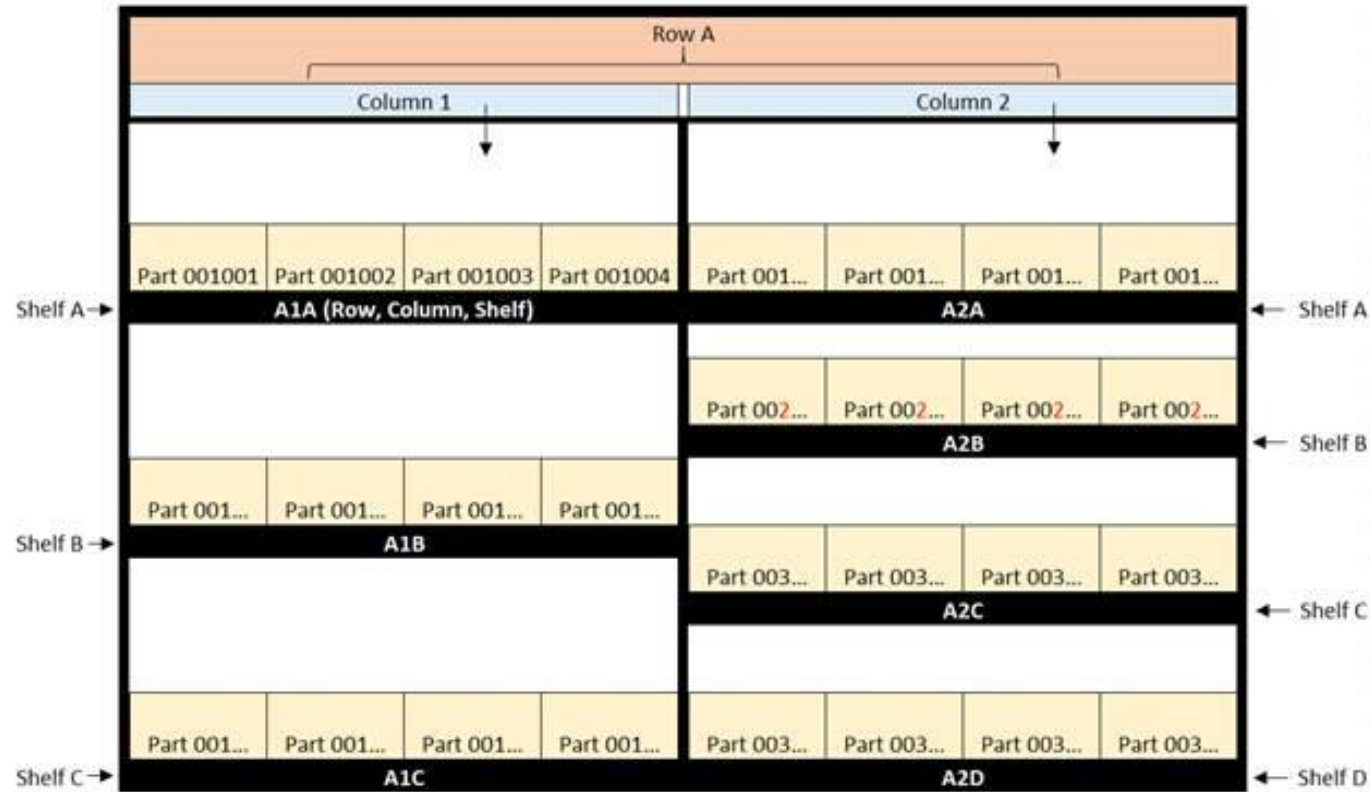
Constructive Comments Are Always Appreciated!

TMC welcomes your comments, but please make certain that they are constructive and appropriate before you turn in your evaluation sheet!

Thank You for Your Cooperation!